

## STEWARDSHIP COMMISSION (SC) MINUTES

16April, 2016

**Attendance:** Laura Corrion, Ken Corrion, Richard Danforth, Carol Gunther, George Phillips, Jim Armistead

**SC's Mission:** to promote, encourage, and pray for the tithing of time, talent, and treasure by all parishioners in spiritual and material support of our parish.

1. We welcomed Jim Armistead to the Stewardship Commission. Introductions were made and we brought Jim up to speed regarding our progress on the Parish Census: the purpose of the Census is to update our parish records, collect current email addresses and contact information, and improve our Stewardship and Evangelization efforts. Our hope is to better serve all of our parishioners' faith needs; plan programs and parish events more efficiently; and grow our volunteer base by matching the skills, interests and talents of our parishioners to specific needs of SMOTH through a sort-able database managed by Laura as volunteer coordinator.
2. **Old Business: Parish-wide Census**
  - a. Discussed the SMOTH staff feedback on the Census and how to amend the plan developed by this group and still meet our purpose which is to grow our volunteer database and match skills and interests with parish needs. Should we split the Census into two areas: a.) Household data confirmation and b.) Interests/skills. We discussed pros and cons of this type of Census and whether our purpose could be achieved if we did the household data portion now and the interests/skills in the fall during Stewardship season.
  - b. Laura to ask Jennifer Stembridge for support with Parish Soft capabilities. Carol to email Laura the list of our concerns to ask Jennifer before our scheduled 21May meeting. Should we meet one evening in early May and invite Jennifer?
  - c. Discussed the importance of communication including parish leadership support, written Census-taking instructions, bulletin and website press for the Census. Perhaps a short instructional video would catch the attention of parishioners before Masses and help our cause for full participation.
  - d. Question was brought up regarding availability of an archdiocesan Census and who we might contact to inquire.
3. **New Business: Redesign of the collection envelope.**
  - a. Laura brought up Chris Kozlowski's desire for a custom re-design of the collection envelope used at SMOTH for Sunday Masses, Holydays and Special collections. The front side of the envelope could have printed artwork, parish information, biographies of Saints or other as printed by The Sunday Visitor Press. The checkboxes for the dollar amount should be updated to include higher values to choose from.
  - b. Stewardship agreed to take on the task and Jim agreed to chair the project. Jim's experience as a Counter and poster proved valuable as he suggested consolidating all the recording data onto the open flap side of the envelope for easy access by the counters.
4. **Parish Council Representative:**
  - o Jim Armistead accepted the 2-year commitment as PC Representative for Stewardship starting this September 2016. Thank you, Jim.
5. **Next SC meeting is Saturday, 21May at SMOTH prior to Parish Council meeting. We start at 8:00AM in the Chapel with prayer.**