

# Evangelization Committee Meeting Minutes

Location: St Mary of the Hills

Date: Mar 6, 2014

**Present:** Clem Valot, Deb Valot, Jay Fedewa, John Hundiak, Mark Joyce, Susie Phillips

1. **Opening Group Prayer:** Susie read the prayer used at the opening of each day of Vatican II
  
2. **Old Business:**
  - a. **2014 budget request** was submitted on February 21. It includes requests for the Library, “Consecration of the Family” and “Peace of Heart” materials, Family movie nights, formation materials to parish council, training workshops, printing costs for holiday hand-out cards, annual book of a gift to inactive parishioners, and gift of a “Dynamic Catholic” book to confirmation, high school, and RCIA graduates.
  - b. **Project updates.** See chart below.
  
3. **New Business:**
  - a. **Archbishop’s letter (2/28/2014) and prayer card.** This was exciting to see. The Archbishop talked about “the new Pentecost” which goes along with “the new Evangelization.” This is a year of prayer in preparation for an Archdiocesan Synod on evangelization to be held in the fall of 2016.
  - b. **St Paul Street Evangelization,** Mark Joyce. Mark presented information on this exciting ministry. Mark and Clem will continue research on the website, etc. and give another update at the April meeting.
  - c. **Parish Mission update** –John, Clem, Deb, Susie and George will hand out the save-the-date cards at the weekend masses.
  - d. **Alternates for Commissions:** Clem volunteered to be a backup for Mark on Christian Service. Still need a backup for Jay on Fellowship. Also, Karen Dudek has let us know that she needs to devote more time to other ministries. Therefore, a backup to John on Worship would be desirable.
  - e. **The “Unstaffed Project” list:** Susie has created an “Unstaffed” list. Members are invited to suggest other projects that should go on the list. These are things that the committee would like to work on, if we can get support from additional committee members, or through the existing commissions. See the attached chart.
  - f. **Need someone to give the EvC report at the Parish Council March 12:** Jay volunteered. John will be present at the meeting also.
  - g. **Invitation to parishioners to attend the April/May parish council meetings** – This idea was approved at the February parish council meeting. Mark volunteered to draft the invitation, which will be a full-page bulletin insert after the parish mission.
  
4. **PAV Report (Evangelization Committee):**
  - a. **Communications** – Discussion about ways to share information about parish events between parishes.
  - b. **Fr. Alex Kratz seminars:** Father Kratz would like to offer a three-evening evangelization training seminar for our vicariate in the Fall of 2014. Dates and location TBD – maybe St Andrew’s. All parish leaders and parishioners will be invited.

- c. **ChristLife training:** Mark, Jay, Karen, Susie and George attended the February 26 informational meeting at SHMS. The program has 3 parts, 7 weeks each. We will be talking to Father Stan about the future of this program at St. Mary's.
- d. **Reading "Discover Christ",** by Dave Nodar. The vicariate committee is reading this book for formation. It is recommended reading.

5. **Formation:**

- a. Pope Francis encyclical - Fr. Alex created a 2-page summary of comments about evangelization from "Evangelii Gaudium Jay will hand out to all attendees of the parish council meeting.

6. **Round Table:**

- a. PAV Assembly: Clem and Deb attended.
- b. Marriagesavers.org has had great success in El Paso, Texas. (Jay)

7. **Next meeting:** April 3

8. **Closing Prayer**

EC PROJECT TITLE	POINT PERSON	LAST UPDATE	STATUS AND NEXT STEPS
2013/ 2014 Budget Discussion	All	3/6/2014	Want to start spending the Library money. Susie will review this with Father Stan first. Also want to use some of the 2013 money which was allocated to "training" to pay for souvenir booklets for the Parish Mission, and a mailed gift of a book or CD to the list of inactive parishioners. (Feb 14 update: Father Stan approved these requests.) (Feb 21 update: Susie mailed the proposed 2014 budget to Laura Corrion. It is based on the 2013 experience and new projects that the EvC would like to add.)
SMOTH Library	George Phillips		"Dynamic Catholic" books have arrived. Susie working on picking out book carts which will fit in front of the bulletin boards.
Welcome Kit and Greeters	Barb Sheldrick		Need to propose a change to the announcement made before each mass. Can we include a "welcome" to visitors, and reference to the "Welcome" brochures and new-member packets which will be available at the welcome bar in the narthex. Father Stan would have to approve of the change.
Activate CLT phone tree/ Contact inactive parishioners	Jay Fedewa		Jay is working with the Fellowship Commission to contact inactive parishioners and offer them a gift of "Rediscover Catholicism" by Matthew Kelly. Jay has drafted a phone script to use when calling parishioners on the list. Father Stan is reviewing the script.
Emagine Theater movie night	Karen Dudek		Karen will work on scheduling the three remaining movie nights. Suggestions from the committee: "Heaven is Real" and "The confession of St. Augustine".

Consecration of the Family/ Peace of Heart Faith Sharing groups	Tom Kubacki		The EvC would like to support "Peace of Heart" faith-sharing groups (small family groups to share experiences, issues, etc. to grow in faith and cope with life). Tom provided information describing the mission, purpose, budget, and particulars of the program. Then, next step is present to parish council for funding, meeting space, support .
Religious Freedom Website	Jay Fedewa/ Karen Dudek		Maintaining website
Religious Freedom articles	Mark Joyce		Weekly bulletin articles continuing.
Inter-parish network	Susie Phillips		PAV Evangelization committee meeting monthly. See meeting minutes under "PAV Update."
Prayer Booths after Mass	Susie Phillips		Proposed this idea to the Worship Commission. On hold due to concentration on the Parish Mission and lack of volunteer time. This is being moved to the "Unstaffed Projects" list.
Evangelization training	Susie et al		Possible program for next fall: Christlife. Need to discuss with Father Stan. Susie and Father Alex Kratz will talk to Father on March 22.
Assign alternates for Commission reps	All		Looking for at least 2 members for each commission (lead and alternate). Current members and alterantes: Stewardship: George and Tom; Education: Susie and Barb; Worship: John and Karen; Fellowship: Jay and TBD; Stewardship: Mark and Clem. Need new members!
Parish Mission	John, Susie and George		EvC is supporting the Worship commission with the Parish Mission, including ideas, advertising, and composing reminder cards and the souvenir handouts. EvC and Worship commission spoke after the March 1 -2 masses to announce the mission. Save-the-date cards were handed out by the EvC and Worship commissions after March 8-9 masses.

<b>UNSTAFFED PROJECTS</b>	<b>POINT PERSON</b>	<b>DESCRIPTION</b>
Technology committee		One committee or several: Who keeps the website updated? Should we use TWITTER (some parishes have more than one account: for parish and for youth group). Should we videotap Father's homily and post it? What about using email more? Other facets of "using technology". Think Fulton Sheen and Robert Baron: How can we use technology to its fullest?
St Mary business cards		to hand out to friends... simple, small, not keyed to a holiday so they don't become obsolete
Evangelization Training owner		Need an expert/coordinator for seminars we choose to run: ChristLife, Called and Gifted? Etc.
Prayer Booths		Work through Worship Committee. Training procedure is partially developed.