

St. Mary of the Hills Worship Commission October 18, 2014

Present: Anna Marchese, Dan Greig, Mary Bomarito, Holly Foldessy, Karen Dudek, John Hundiak, Beth Belesky

Recording Secretary: Karen Dudek

Standing Ministry Reports

Music Ministry: Dan Greig

The response to the Ministry Fair was poor, but that was expected, as the ensembles require a bigger commitment than other ministries, and the optimal time to join is either at the beginning of the year or after Christmas. One parent showed interest in Children's Choir.

Dan is working with Sherry Link and Chris Kozlowski on a project to update the Children's Liturgy of the Word. The goal of this project is to make Children's Liturgy more consistent, taking place at every Mass, including over the summer and on holy days, and to include planned activities and music. There is a plan to hire someone to coordinate this program and lead it, whose salary would come out of the education budget. Only a small salary has been approved thus far. John Garland will lead music for the 11 AM Children's Liturgy and expand to the 9 AM Mass during July. One change would include dismissing the children before the opening song rather than after the Gloria. KarenD expressed concerns about children spending less time with their families during Mass, and losing the opportunity to learn from the Mass itself. Other questions were raised about the logistics of the children leaving and the age groups affected. AnnaM suggested that the program focus on children who have not yet received First Communion.

Cantor training is on-going. Another workshop will take place when all the new cantors have had the opportunity to sing at one Mass.

Action Items: Send volunteer contact information for the Worship Binder. Bring questions/concerns about revised Children's Liturgy to Fr. Stan and Education Commission.

Extraordinary Ministers of Holy Communion: No report. Katie Galli not present.

29 new EMEs have received certificates from the AOD commissioning them for the next five years. 22 people signed up at the Ministry Fair either expressing interest or re-committing to serve as EMEs. Their contact information was collected but a training date needs to be set for new EMEs, who will also need to be commissioned.

The revised procedure for bringing Communion to the homebound begins this weekend. Those bringing Communion to the home-bound will be called forward at the end of Communion to receive a blessing. There will be instrumental music in the background but no singing. A learning curve is expected, and the altar servers will need to be trained to assist with this new procedure correctly.

MaryB expressed concerns with EMEs coming to Mass but not signing up to serve and needing to find them in the pews and ask them specifically. DanG suggested a weekly schedule, but JohnH said that was implemented in the past but was not effective as planners relied on the schedule, but not everyone scheduled would show up. BethB attributed the issue to lack of active recruiting and solid training. It was suggested that an experienced EME be asked to assist Katie in areas of training, recruitment, and documentation.

Action Items: Continue to collect contact information and document EME procedures, consider possible helpers to manage the EMEs

Readers: Tim December not present, sent report

Four people expressed interest in being readers. Tim sent welcome letters to all and heard back from one. Is planning a training for new readers on Tuesday, November 11 at 6 PM. Will collaborate with DanG so readers can be trained on the new sound system. Submitted a document describing reader training and mentioned possibility of appointing a back-up trainer.

Action Items: Training for new readers, arrange readers for upcoming All Saints Day Mass and Healing Mass

Prayers of the Faithful Writers: No representative, no report.

Altar Servers: Mike Soisson not present, sent report

Mike is updating the list of volunteers with their contact information, as well as the document describing server procedures and the recommitment form. Four students showed interest in altar serving at the Ministry Fair and Mike is in the process of planning a training session for them. Has re-instated sending weekly reminders to servers to address attendance issue and is currently looking for servers for the All Saints Day Mass.

Action items: Confirm servers for All Saints Day Mass, send updated volunteer list with contact information, send in recommitment document and procedures document

Media Ministers: Mike Soisson (via report) and Dan Greig

An updated schedule has been sent to the AV techs. Two students expressed interest outside of the Ministry Fair and they will be trained by Dan and alongside experienced techs. Various accountability measures were discussed for AV techs; a sign-in sheet was proposed so that available techs could be paged easily, as was the idea of training more parishioners on the system without being put on the schedule. Finding an adult helper is also a goal.

Action items: Send in updated schedule and volunteer contact information, create updated procedures document, work on policy for latecomers/skippers and on finding an adult helper

Art and Environment: Holly Foldessy

Holly provided updated volunteer contact list, as well as a list of vendors with pricing for Christmas and Easter orders for the Worship binder. Several potential volunteers showed interest at the Ministry Fair, including someone interested in helping to sew the Advent banner. Advent planning meeting date was set for Monday, October 27, after the 7 PM Mass.

Holly is beginning to plan Christmas decorating and is working with ArnieV on the logistics of decorating outside entrance.

Action items: Prepare Advent and Christmas decorations, follow up with new volunteers after Advent planning meeting.

Ushers: Steven Cody not present, no report sent in

Action items: Send in updated volunteer information, arrange ushers for All Saints Mass and Healing Mass

Sacristan: Mary Bomarito

A parishioner expressed interest in helping plan Eucharistic Adoration; Mary will discuss with her one-on-one.

Evangelization: John Hundiak

Biggest focus is the Christ-Life program and the need for volunteers to help. Training day for volunteer team is November 22, which coincides with day of reflection for liturgical ministers (held at St. Andrew). BethB suggested we consider an event like this in the future.

Upcoming Liturgical Needs

All Saints Day: Not a Holy Day of obligation, but there will be a 10 AM Mass on Sunday. Need readers, ushers, servers, and AV tech.

All Souls Day: Readings will be the same as for that Sunday in Ordinary Time, though a Memorial Mass will take place on Monday November 3. There is a separate committee to coordinate that Mass.

Healing Mass Saturday, December 6. As well as readers, ushers, servers, and AV tech, and EMEs, there is a need for an additional presider to assist with anointing.

Budget: Dan Greig

No report

OLD BUSINESS

Responses to Ministry Fair discussed in Commission reports.

NEW BUSINESS

Items from Worship News

The Mass in Emergency Situations: The red folder outlining the protocol for this is located in the ambo.

Next meeting is Saturday November 15 at SMOTH.

Submitted by Anna Marchese