

# **St. Mary of the Hills Worship Commission**

## **January 17, 2015**

**Present:** Anna Marchese, Dan Greig, Holly Foldessy, Karen Dudek, Beth Belesky, Mary Bomarito, Mary Pat Soisson, Angie Kustasz

Recording Secretary: Karen Dudek

Opening Prayer: KarenD. DanG will lead prayer next month

### **OLD BUSINESS**

#### **Christmas and New Years Masses**

Lots of positive feedback about Christmas liturgies. Most Masses were full. There were about 400 present at the 4:15 gym Mass. The gym Mass went the most smoothly yet in terms of coordinating volunteers, set-up, and other logistics, due to excellent preparation. Details such as screen placement on the stage, the flow of altar servers and placement of EMs (all on the stage) were documented so that the successful set-up can be reproduced next year.

#### **Overall Documentation Update**

Rosters are still needed from ushers, altar servers, AV techs, and EMEs.

We need updated procedural documents for altar servers, AV techs, and ushers. DanG and MaryB are also working on documenting the steps for coordinating Masses, beginning with typical Sunday Masses, and a Special Masses section has been added to the binder.

We all need to evaluate if our ministries are growing and recruiting.

### **NEW BUSINESS**

#### **Televised Mass for Shut-Ins 2/7/15**

10-12 participants are still needed to arrive at 11:10 for filming at 11:30. KarenD and MaryB will invite people, and AnnaM will ask Sam (youth representative) to invite members of SMYG. She will follow up next weekend.

#### **Anointing of the Sick 2/21/15**

Not a Mass, but Liturgy of the Word with Sacrament of Anointing. Need readers, ushers, altar servers, and an additional priest. KarenD will help with set-up. BethB will change flyer and bulletin announcement to make it clear that no Mass will be offered at this time. AnnaM will write the Good News announcement the weekend before, will follow up with DebV about an additional presider and will talk to Steve and Tim about ushers and readers.

#### **Ash Wednesday/Lent (beginning 2/18/15)**

Lent planning meeting will take place on Monday, January 26<sup>th</sup>, at 7:45 PM. Anna will reserve the conference room and send the reading to commission members. Anna and Beth will work together on coordinating events with the office so that they are properly publicized in the bulletin, and Anna will get the deadline for the next PAV newsletter.

Ash Wednesday Mass will be offered at 7 PM and there will be a Holy Family Mass during the day. Servers, ushers, and an AV tech are needed in the evening. It was decided to offer ashes again in the chapel as an opportunity for self-imposition for those who cannot attend a service but desire to wear ashes as a sacramental and witness them to the community.

### **MINISTRY REPORTS**

#### **Music Ministry: Dan Greig**

Received positive feedback about Christmas music and the Christmas concert. Plans to do a similar concert every other year on the Feast of the Baptism of the Lord. Publicity was a challenge and is a work in progress. Dan also plans to send choir members to a vocal technique workshop sponsored by NPM. It will take place at St. John Vianney parish on 2/28.

Taize Stations of the Cross are planned for Fridays in Lent, but there may be conflicts with the GIFT program. Dan will talk to Peggy about it and Anna will follow up with Dan before the planning meeting.

Discussed breaking the habit of applause in church and ways to go about it using appropriate slides and bulletin messages. Committee agreed to attempt a focus on 'sacred silence' during Lent. This theme of silence includes the possibility of a pregnant pause after announcing the topic in the Prayer of the Faithful as it done in St. Peter's Basilica. This topic (silence) may even be instrumental in our Lenten theme. Dan will talk to Fr. Stan and discussion will continue at the planning meeting.

Action Items: Email cantors about workshop, talk to Fr. Stan and Peggy about Lent, update AV documents and send to Anna

#### **Extraordinary Ministers of Holy Communion: Mary Bomarito and Angie Kustasz**

10 new EMs trained on 12/14/14. Names were recorded, and need to be submitted to AOD for commissioning. Will try to locate clipboard with EM information to complete database; AngieK can maintain email list.

Discussion is ongoing about Communion to the Homebound and how it flows with the reception of Communion during Mass.

Action Items: Locate clipboard, add names to database, commission EMs who need certificates

#### **Art and Environment: Holly Foldessy**

Lots of positive feedback about decorations. 1 new volunteer from the Ministry Fair helped to set up Christmas decorations, and many stepped up to help with tear-down on 1/11. Holly

recorded their names for next year. Holly used the same budget, and poinsettia memorials covered 75% of the cost. The Christmas order was added to the Worship binder, and Holly is now working on ordering flowers for the anniversary Mass on February 1.

Action items: Order anniversary flowers

**Altar Servers and Media Ministers: Mary Pat Soisson**

New servers have been trained, and numbers of volunteers are high. Documentation is forthcoming. Dan has also trained some adult helpers on the AV to sit in when needed.

Action items: Send in updated documents, arrange servers for Ash Wednesday and Healing Service

**Ushers: Steven Cody absent, no report**

Action items: Send in usher roster and procedure document

**Readers: Tim December absent, sent report**

A new reader was added to 5 PM Mass team, who used to be an altar server. The Q1/Q2 schedule is set, including readers for the Easter Vigil. There are new readers to be trained sometime in May.

Action items: Set date for May training, arrange readers for Healing Service

**Prayers of the Faithful Writers: CarolG sent report**

Carol Gunther has been added to Worship email list to be in contact with the Commission, though she cannot attend meetings. She also sent in several documents to be added to the Worship binder.

Will talk to Carol about possible formatting changes for Lenten prayers. If this is implemented, we will also need to discuss with Tim so he can train the readers accordingly.

Action items: Add new documents to binder, discuss pauses with Carol and Tim

**Sacristan: Mary Bomarito**

For Catholic Schools' Week, Holy Family students will bring up the gifts during Masses during the weekend of 1/24-25.

**Evangelization: John Hundiak absent, no report**

Dan proposed that speakers, videos etc. shown during Mass should be approved by Worship Commission. Discussion is ongoing.

**Budget: Dan Greig**

Nothing new to report.

**Next meeting is Saturday, February 21<sup>st</sup> at SMOTH.**

**Submitted by Anna Marchese**