

## St. Mary of the Hills Parish Pastoral Council

October 17, 2015

*St. Mary of the Hills: Live, Learn, Serve*

Present: Richard Danforth, Jay Fedewa, Samantha Guerra, Denis Naeger, George Phillips, Susie Phillips, Tim Nowland, Lou Papale, Meghan Schuler, Mark Suwinski, and Fr. Stan Ulman.

**Next Meeting: Saturday, November 21, 2015 @ 7:45 AM**

### **OLD BUSINESS**

- Minutes
  - The minutes of the September 2015 meeting were approved as written.
  - Submission timeline- meeting minutes should be submitted to Meghan Schuler within 1 week of the PPC meeting so they can be submitted and published on the website in a more timely manner and to improve communication
- SWOT Analysis Meeting
  - Next meeting set for Tuesday, October 20<sup>th</sup>, 2015 at 7pm
  - Goal- select a weakness and begin to define, break apart, and analyze
- Refreshments
  - Question-If light breakfast refreshments should be provided at each meeting?
  - Discussion:
    - Nice addition if prayer group for each meeting wishes to provide
    - Limit refreshments to the combined meeting in December and June
  - Decision: purely voluntary and decision of commission planning prayer session
    - November 2015- Finance
    - December 2015 (combined meeting)- Fellowship
    - January 2016- Stewardship
- CSA
  - Made and actually exceeded the set goal
  - Campaign in now completed and was successful

### **NEW BUSINESS**

- PPC Position Vacancies
  - Fellowship Representative- VACANT
    - Discussion had at commission meeting but no nomination yet
    - Please pray about who could fill this vacancy
  - Pontiac Area Vicariate Representative- Susie Phillips
    - George Phillips will take over as Evangelization Representative
    - Should have 2 PAV representatives
      - 1- the representative and 1 non-voting member
        - This is a position to be filled but NOT a PPC vacancy

- Succession Planning
  - Discussion: All need to spend this year searching for next year's officers as 2 officers will be ending their terms this year
  - Suggestion:
    - Outgoing members whose terms are ending should be praying for and thinking about and trying to recruit a replacement
  
- Kitchen Re-modeling- Tim Nowland from the building committee present to give report
  - Timeline: January 2016- May 2016
    - **Question- Why will this renovation last so long?**
    - *Answer- need to install new equipment, fire suppression system, air handling, plumbing, electrical, etc.*
    - **Question- Will a progress report be given during renovation?**
    - *Answer- plan is to inform parishioners of the renovation's progress and possibly will be posting this information in the Narthex*
    - **Question- What will/will not be available during the renovations?**
    - *Answer:*
      - *WILL be available- paper products, on a cart in storage room*
      - *WILL NOT- access to kitchen, water supply*
        - *Need to plan ahead or make alternate arrangements*
    - **Question- Any changes in insurance or health inspection?**
    - *Answer- Chris Kozłowski, business manager and building committee member, would have this information. Please inquire with him.*
  - Cost: \$322,000
  - Copies of plans and lay out for the new kitchen concept delivered to committee
    - Sketches of new plan made available for PPC viewing
  - Transition from a warming kitchen to a cooking kitchen
    - Difference- sanitation system
  - The building committee met last Monday and they are on track to start the renovations in the new year
  
- Called and Gifted Program
  - When: November 13-14, 2015 b
  - Where: St. Irenaeus (joint effort with St. Mary and St. Joseph)
  - What: 3 part discernment process program
    - Flyer will appear in this week's bulletin and provide more information
  - Who: Everyone is welcome to attend
  
- Commission Reports
  - Youth- Mary Davis not present to provide report
  - Seniors- Michaelleen Dolinski not present to provide report
  - Please see attached for minutes of the following commissions/committees:
    - Education, Evangelization, Fellowship, Stewardship, Worship