

STEWARDSHIP COMMISSION (SC) MINUTES

16 January, 2016

Attendance: Laura Corrion, Ken Corrion, Richard Danforth, Carol Gunther, George Phillips, Susie Phillips

1. Thank you George for all the work you did for today's Chapel prayer service. It was a wonderful beginning to the New Year and gave all of us the opportunity to be thankful to God and reflect on starting anew. We are glad to have you and Susie serve on SC as well as the Evangelization Commission.
2. Lenten timeframe for execution of the 2016 parish-wide Census is fast approaching. Scope and content of the survey were worked on today, specifically:
 - a. SC looked at Christian Service E-Survey (goes out in late February) for survey monkey mechanics and general ideas applicable to SC's parish Census.
 - b. Susie shared Census examples from other parishes and led content discussion. We looked at breaking the Census into Five areas:
 1. Introduction: Explains the "what and why." Include desire to "come home to the church." George and Susie to rough out this 2-paragraph section. Father Stan could endorse.
 2. Personal information for entire household: Fields to include name, address, email, phone, birth date (for dbase queries specific to age groups), Gender, Marital status, Occupation, Languages spoken other than English, Y/N registered parishioner. Some of these fields would contain dropdown choices. Multiple blocks (4 or 5) would be provided to capture info for all family members, including non-related, away at college students – anyone sharing same household address. Ken offered to put together an excel sheet that lays this out.
 3. Skills Inventory: Using a sample from another parish, Laura led the discussion that pared down the list of skills and tailored them to our parish needs. Ken will add to his excel spreadsheet for our next meeting.
 4. Parish Ministry Opportunities: Specific ministerial opportunities to bring focus to the needs of our parish are to be listed here. This area still needs to be roughed out as the opportunities are many and size for this section is limited.
 5. Suggestions or Open Comments: Open Area for comments to include: suggestions for new programs or offerings, any special needs, other...
3. Laura to contact Jennifer S and invite her to next SC meeting (confirmed for 4Feb). SC has questions regarding SMOTH Parish Soft dbase software and any limitations for collecting data and sorting fields. SC had much discussion about querying an unlimited "Occupation" field, and the huge task of manually inputting all the survey results. We need to understand the capability of the dbase software and how this will affect the Census format.
4. **Next SC meeting is Thursday 4Feb at 7PM at SMOTH. Next Parish Council meeting is Saturday 20Feb starting at 8:00AM in the Chapel.**