

## STEWARDSHIP COMMISSION (SC) MINUTES - October, 2016

**Attendance:** Wed evening, 4Oct - Laura Corrion, Ken Corrion, Jim Armistead, Richard Danforth, Clem Valot, Carol Gunther

Sat morning, 15Oct – Clem Valot (Evangelization), Laura Corrion, Carol Gunther, Jim Armistead

**SC's Mission:** to promote, encourage, and pray for the tithing of time, talent, and treasure by all parishioners in spiritual and material support of our parish.

Due to schedules and high SC activity levels, we met twice this month. Combined meeting Minutes are:

1. Chapel Prayer Service and SC Deep Dive: Reviewed and approved prayer service prepared by Laura; ready to go for Saturday morning. Laura to confirm Dan has Matthew West's music video, "*Do Something.*"
2. Gifts and Talents Inventory: Laura presented Gifts and Talents Inventory for final review. SC approved along with the Fr Stan email letter. Trial runs to be completed by SC members. Mass emails with Inventory link to go out to parishioners on 19Oct.
3. Carol read Mass speech for 8-9Oct weekend. Speech highlights colorful outstretched hands and "Salt of the Earth" lyrics as related to our Gifts and Talents Inventory and the Stewardship Celebration.
4. Oct 22/23 Stewardship Celebration in the gym after all three weekend Masses:
  - Laura reported very light response to her email invitation to SMOTH Ministries and Commissions asking them to man tables at the 3 after-Mass celebrations (information, photo display, personal witness, sign-up sheet, contact information, etc... ). Tables will be available in the gym for all.
  - Refreshments will be purchased by Laura and Carol: Donut holes with cider/apple juice from Meijer or Sam's Club for Sunday. Cookie Ministry will be utilized for Saturday. 6 dozen cookies requested from Paula's' team.
  - Laura to arrange for Matthew West Music Video to play in the gym near the stage area.
  - Floor-plan arrangement to be submitted by Laura to Mike. Carol to make table signs for each Commission.
  - Saturday morning set-up (11:00 a.m.), and event hospitality will be required from SC members and throughout the Oct 22/23 weekend. 22Oct Saturday 5:00 – Ken, Laura, Carol. 23Oct Sunday – Richard, Jim, Laura, Carol.
  - SC table will be located just inside the gym doors and will have Table Sign (Carol), Ministry Handbooks and hardcopy Gifts and Talents Inventory forms (Laura) for parishioners to complete.
  - Jim agreed to input any hardcopy Inventory submissions using computer link to streamline database development task.
5. Process Mapping: Clem agreed to develop Process Map to detail steps and timing so we capture all tasks and have a better understanding of what's needed and when with SC's volunteer database project.
6. Communications:
  - Carol to write one more bulletin and website article to communicate goals of SC and success of Stewardship month activities.
  - Laura will also, continue to highlight Stewardship Events and the 19Oct Email blitz in her weekly Ministry Corner bulletin column.

- Fr Stan will be invited by Laura to comment on Stewardship and the Gifts and Talents Inventory email in his "This 'N That" bulletin column.
7. Future Business:
    - Weekly Highlight of SMOTH Ministry with bulletin feature article published by Laura.
    - Monthly Volunteer Opportunities newsletter emailed out to parishioners – continue with outstretched hands theme.
  8. Old Business:
    - Redesign of the collection envelope: Work started by Jim will continue after Stewardship month activities.
  9. **Next regular SC meeting is Saturday, 19NovOct at 8:00AM before the regular PC meeting.**

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