

**St. Mary of the Hills
Worship Commission
Meeting Minutes-February 18, 2017**

Members in attendance: Beth Belesky, Mary Bomarito, Hugh Buchanan, Steve Cody, Dorothy Dutilly, Dan Greig, John Hundiak, Angie Kustasz, Mary Pat Soisson, Fr. Stan Ulman

Old Business

-None discussed.

New Business

-Healing Mass- Will be held March 13th at 7:00 pm. A table, chairs and easel have been requested. Mary and Angie will man the table and pass out lanyards. Dan will check with the office to make sure we schedule a second priest. Mary Pat will contact Tim for readers. Beth will submit an article for the bulletin.

-Lenten/Holy Week/Easter Preparations-The Lenten calendar will be submitted Monday for inclusion in the bulletin. The theme this year is "Our 40 Day Challenge" and will be presented as a message series similar to Advent. Servers and readers have been scheduled for Ash Wednesday mass and ashes will be available in the chapel during the day. The purple draped wooden cross will be placed in the narthex with canvas and purple fabric decorating the doorway. The words on the canvas will look like they are etched in stone. Decorating for Lent will be on Tuesday, February 28th. The Lenten Taize prayer service is scheduled for March 3rd following the Stations of the Cross. Beth will coordinate and submit a bulletin article for Taize.

-Youth Mass-Will be held April 22nd at 5:00 pm. Mary will co-ordinate with Matt Ongcapin. Hugh recommended that the Prayers of the Faithful for that mass should be written by the youth. He volunteered to sit with Matt and others to show them the process while they write them. Meghan asked that a list of Eucharistic Ministers be forwarded to her so they can find families that might be in attendance.

-Divine Mercy Sunday-Will be April 23rd at 3:00 pm. Dan will provide the music and Mary will secure a deacon for the service. Advertising will begin 2 weeks ahead of time and a slide will be prepared for use in the narthex.

-Hospitality/Welcome Ministry-Fr. Stan would like the Worship Commission to add a hospitality ministry that would be responsible for welcoming worshippers on weekends and on special feast days, like Easter and Christmas. He would like a welcoming group available for Easter with an ongoing group to be organized and implemented sometime after Easter. The vision is to have greeters opening doors at the entrances, someone available to assist with wheelchairs at the main entrance, greeters in the narthex and coffee bar, and an on-site supervisor at each mass to check-in volunteers. Ushers would handle the seating, etc inside the church. A chairperson will be needed to schedule and train the teams. Lanyards or badges would identify the hospitality team and reserved seating in the church would be available to team members. Initially, volunteers from the other commissions would be asked to help staff the Easter hospitality team.

Ministry Reports

-Ushers: Steve Cody

-Still trying to recruit new ushers to form another team. Ushers are continuing to count attendees at all masses for use in the evaluation of the 4:00/5:00 pm Saturday mass analysis.

-Altar Servers: Mary Pat Soisson

-Have plenty of altar servers for the Ash Wednesday mass. Will be training new servers this week. Currently scheduling for the months of March through May.

-Media Ministers: Mary Pat Soisson, Dan Greig

-Need to focus on new AV Tech Coordinator position. Several of our current AV Techs are seniors in high school and will likely not continue in this ministry. Will recruit for new techs, possibly middle school students.

-Art and Environment: Holly Foldessy (absent-sent report)

-See Lent under New Business. A suggestion was made to consider having one individual responsible for maintaining the literature in the narthex so it remains relevant and uncluttered. Other environmental areas are currently well maintained by parish staff and Holly.

-Ministers of Holy Communion: Diane Ray (absent)

-No report

-Readers: Tim December (absent-sent report)

-All is going well with very little need for substitutes.

-Prayers of the Faithful Writers: Hugh Buchanan

-The schedule has been placed on the website.

-Music Ministry: Dan Greig

-All is well. Preparing the choirs for Holy Week and Easter.

-Sacristan: Mary Bomarito

-Black books are here and available for distribution.

-Evangelization Committee: Beth Belesky

-A handout regarding the Prayer Team Proposal was presented for review. Prayer teams would be available after designated masses to pray with parishioners. The commission will discuss the proposal next month.

-Budget: Dan Greig

-Per the new guidelines, an explanation and signature will be required if the commission goes over budget. Any additional expenses anticipated for the next fiscal year should be submitted to Dan for inclusion in the budget.

Next Meeting is March 18, 2017 at 8:00 a.m.

Minutes submitted by Mary Pat Soisson