

**Title: Christian Service Commission Meeting**

**Date: May 20, 2017**

**Place: West Overflow**

**In attendance:** Cheryl Bida, Adriana Fernandez, Bill Hill, Sr. Grace Keane, Betty Maciejewski, Karen Schenk

**Salt and Light**

We discussed the "Reach Out" on the Salt and Light website. Sr. Grace did a little demo on access to the website. We discussed Assessment form for this section of the website. Attachment 1 shows the assessment with some of the comments on the first three items.

**Review of April Minutes**

There were no questions or comments.

**Projects/Committees/Reports**

1. Vision and proposed organization
  - a. Bill reviewed his vision which was developed based on the Vision Statement Worksheet of the 2-DOC's[Attachment 2]
    - i. All were asked to review and make comments or prepare their own vision for discussion at the next meeting.
  - b. Bill went on the review a draft organization for the Christian Service Organization to be implemented in the Fall, 2017 [Draft is shown in Attachment 3]
    - i. All were asked to review and comment in the next couple of weeks
2. Outreach funding and plan for 2017-2018
  - a. Bill explained that Sr. Grace was able to obtain a new source of funding for Outreach activities. We need to organize a group to administer this funding. All were asked to consider being a member or suggesting someone who would be good for this.
  - b. The amount is expected to be between \$5000-\$6000 and is based on a percentage of the collections
  - c. Bill showed a chart organized by month and priorities and indicated the Outreach Funding Group should consider filing this in, but it is likely the first funding will not be available until July so first outreach should probably be planned in August.
  - d. Sr. Grace reminded the group that this money is focused on face-to-face outreach
3. Bill finally reviewed a page on his expectations from all members of the Christian Service Commission.

- Respect and Support for all members
  - We will band together to help each other, particularly in times of high stress or demand
- Bring written report of activities of the groups under your responsibility to each meeting
  - Share highlights only
- Commitment to increase knowledge of Salt and Light Principles
- Attend at least 7 of the 9 Saturday meetings
  - Attend special monthly meetings as it relates to your area of responsibility

**May and June Event overview [the group discussed the activities on-going and planned]**

May Event overview

Mental Health Awareness Month---planned events with St. Irenaeus were cancelled

03 Wednesday 5:00 - 7:00 PM Serve Family Dinner at Baldwin Center

- Bill discussed this event. It was an after-school program with 8-12 year old children. We played with them and then served a chili prepared by the staff.

14 Mother's Day Carnations [benefitting RTL - LIFESPAN]

- Karen announced that income was \$695 due to some generous donors who gave \$20 each

20-21 CCRT - Catholic Community Response Team Toiletries Collection

- Adriana is handling delivery to CCRT-donations are still coming in

June Event Overview

10-11 Speaker at Mass for Children's Village. Birthday Collection for CV ends July 10

- On schedule

17-7/4 White Cross Display [2000 on lawn] and nightly rosary

- Crosses will be put out on June 17 so Karen will be unable to attend next month's meeting
- Rosary will start on Sunday, nightly at the crosses at 08:00

19-23 Vacation Bible School including Outreach

- Sister will advise on the outreach activity

26-30 SAW-Smyg At Work - Teen Immersion Experience

**Next meeting date:** Sat. June , 2017 [Our meeting will be abbreviated due to the Council pot luck. All are invited to a pot luck lunch at the Council meeting]

Wrap-up/Roundtable

- Cheryl announced that RANH had received 40lbs of groceries from the Postal group's collection last week
- Karen asked about the final numbers for the Lenten almsgiving. Sister had the results from Arnie. A total of \$3712 was collected to benefit Right-to-Life Lifespan
- Karen reminded us about the requirement to submit Core members to the Council. The following were accepted. [the responsibilities are shown in attachment 4]
  - Three Year-Cheryl Bida
  - Two Year- Karen Schenk
  - One year- Betty Maciejewski
- Karen suggested we include some sort of prayer and identification that donations come from St. Mary's when we send something outside the parish. [Bill will try to prepare something and send out.]

Brief feedback on the Parish Council meeting:

1. Council is agreeable to a presentation on the concept of Salt and Light.[plan on September] Most members did not remember discussing it previously.
2. Commissions and Council should discuss elections in May so new members can be invited to the June meetings for introductions.

Respectfully submitted:

Bill Hill, Chairperson, Christian Service Commission

**Attachment 1**

<b>Assessment of the Parish Situation</b>	I don't think this applies	Not really	Some of the time	Most of the time	Yes, we do!	<b>Comments</b>
10. We foster opportunities for encounter and relationship between and among members of our faith community.					<b>X</b>	1. Introductions at Mass 2. Bible Studies 3. Greeters 4. Commissions
11. Our community welcomes newcomers, persons with disabilities, people of diverse ethnicities and cultures, immigrants, spouses of other denominations, single adults, divorced and widowed persons, elderly persons, and children.					<b>X</b>	1. Hearing impaired [may be only one headset.] 2. Is there enough handicapped seating?
12. We foster opportunities for encounter between members of our community and the “least of these” in our neighborhood, city, and/or wider community.					<b>X</b>	1. SVDP 2. Bus tours 3. CCRT 4. Baldwin Center 5. RANH 6. Night Fever 7. Crosses
13. Our community helps cultivate a sense of solidarity with the global church.						
14. We reach out to people who live in the geographic area surrounding our community— including those of diverse cultures, backgrounds and economic statuses—to take part in our community’s life, worship, and/or activities.						
15. We work to cultivate diverse leaders representative of the ethnicities, cultures, income levels, and ages of people in our community.						
16. We help emerging leaders develop leadership skills, such as running meetings, planning, recruiting volunteers, etc.						
17. We connect with others (leaders, community organizations, other faith communities, etc.) who are working to address issues in the community.						
18. We have relationships with communities of other faith traditions.						

**Attachment 2-Christian Service Commission Vision [Bill Hill]**

The Christian Service Commission should be a group of people from SMOTH that have common goals to promote service to others that others may see Christ in us and that our eyes may be opened to see Christ in others. This should include deepening the Faith and Understanding of Faith both for the members of the Commission, those that we motivate to serve, and those that we serve. Our example should inspire more people to serve in the parish and should increase recognition by those outside the parish that St. Mary's is a serving and caring community, inspiring them to join us in our mission.

**Vision Statement Worksheet**

- What is a Vision Statement?
  - Describes the possibilities that the Social Ministry might achieve in the future
  - It is a compelling image of what the Social Ministry can become
  - Touches deeper values and hopes
  - Needs to be real, attainable and believable
  - Needs to be able to be translated into actions that can be implemented over time
- Please respond to the following questions:
  - What should Social Ministry at our Parish look like?
  - What should Social Ministry achieve in our Community?
  - How should Social Ministry effect our Parish?
  - What values and hopes to we embody as a group for our Parish?
  - What words or phrases describe your vision of Social Ministry at our Parish?

*From: Renewing the Vision: 10 steps towards Focusing Social Ministry at your Parish*

**Attachment 3**

<u>Chair-Christian Service Commission</u>							
Minutes [TBD]							
<u>Advocacy &amp; Education</u>	<u>Outreach</u>				<u>Life</u>	<u>Pastoral Care/ Health &amp; Wellness</u>	
TBD	Amy Kennedy?	Cheryl Bida	Betty Maciejewski	Grace Keane	Karen Schenk	Adriana Fernandez	
Peace Roundtable	Giving Tree	SOS	HOPE Center	Staff Coord	Death Penalty	Stephen Ministries	Blood Drive
Mental Health	St. Michael Food Pantry	RANH	SVDP	CCSEM	Crossroads	Knit & Crochet	Funeral Baskets
Fair Trade	Children's Village	JOM	Baldwin Center	PAV CS	Pro-Life	Counseling	Funeral Luncheon
Climate Issues	CCRT	J. I.	Grovecrest	USCCB	Trafficking	Shoe Recycling	Sunshine Cards
Legislative Advocacy	Gleaners	CCRT	God's Helping Hands	Education	Wee Care	Interfaith VC	Exercise Group
Gun Violence	Interchurch Women [RANH pantry]	RANH Clothes Closet	Manna Meals	Charitable Giving	Right-to-Life Lifespan		Meal Share-We Care
Immigration	John R Cleanup		Tours	Bulletin			
Refugee Resettlement							

## **Attachment 4**

### **CORE MEMBER DEFINITION FOR SMOTH PARISH COUNCIL COMMISSIONS/COMMITTEES (3/1/17)**

#### **PURPOSE:**

The purpose of a commission or committee core member is to provide stability, knowledge, and structure to the organization. The core member will be familiar with the mission and workings of the organization. This position will assist in managing the more strategic aspect of the organization, with the more “day-to-day” or detailed tasks of the organization, managed by the chairperson.

#### **TERM:**

Three core members are envisioned for each commission/committee serving a maximum of three (3) years, on a “staggered” basis. Initially, a one, two, and three year “new role” will be assigned. All subsequent terms (in “run mode”) will be three years for the newly appointed person.

#### **SPECIFIC RESPONSIBILITIES:**

- Be available to serve as a representative to the Parish Council and attend the PC meetings
- Assist the chairperson of the commission/committee
- Assist in developing the “strategic” direction for the vision of the commission/committee and help reconcile that vision with the Parish Council overall vision (in a liaison role)
- Provide consistency for the committee/commission from one elected Parish Council to the next
- Assist in prioritizing the commission/committee goals
- Provide additional leadership and coordination for the commission/committee for “cross-Parish” activities (e.g. Christlife, Stewardship Fair, Picnic, etc.)
- Lead in recruiting new/future members for the commission/committee

#### **SELECTION PROCESS:**

The commissions/committees will identify core member candidates, and introduce them to the Parish Council to be recognized. Again, the goal is to initially identify three (3) candidates in the first year, and then one (1) candidate every subsequent year.