

St. Mary of the Hills
Parish Pastoral Council Meeting Minutes

Date: February 17, 2018

Present: Fr. Stan Ulman, Sr. Grace Keane, George Phillips, Jay Fedewa, Meghan Schuler Todd, Susie Phillips, John Schuler, Denise Kay, Clem Valot, Carol Gunther, Carol Birch, Cheryl Garneau, Hugh Buchanan, Beth Belesky, Sam Corrion, Amanda Barbosa

Meeting commenced: 10:07 AM

Opening Prayer George Phillips

Pledge of Allegiance All

President's Thoughts George Phillips

- Converts to *Roe v. Wade* article
- Thoughts from other pro-life supporters

OLD BUSINESS

1. January 2018 Minutes approval
 - a. Motion to approve, second.
 - b. *Minutes approved.*

2. Update on Facilities Repair and Rearrangement Fr. Stan
 - a. Several Projects
 - i. New Baptismal Font- replacing the font as the old one leaked and was deteriorating, new font should be completed by Easter. Very generous donors have contributed to the funding of this project.
 - ii. Parish Offices- office were moved at the end of the 2017 year. The Religious Ed offices moved to the old conference room and conference room moved to the coat room.
 - iii. Leak in Office- most of the repairs have been completed with the ceiling and other repairs, but still waiting on the carpet for the office.

NEW BUSINESS

1. UTG Reflections Guide- Modules 5
"Equipping for the Service of the Gospel and No Bystanders"
 - a. Christian Service
 - i. Immediate follow up with baptismal preparation
 - ii. Coffee and Donuts- many parishioners involved in service on their own time but not connected to Christian Service commission within the parish. Idea to have people fill out post cards and post pictures to display.

2. “Unleash the Gospel” Action Item Status Clem Valot
 - a. ChristLife Ministry
 - i. Discovering Christ started on February 8
 - ii. 5 active groups with table discussions
 - iii. Encourage those who have already participated in a previous sessions to sign up and participate again
 - iv. A good target number is about 50 participants
 - b. Christian Service Sign up Sr. Grace
 - i. Create a common place for activity sign-up
 - ii. Most activities are sign-up Genius
 - iii. Make it easy for young adults/youth to sign up
 - c. Parish “how-to” booklet (forms, procedures, contacts) Meghan Schuler Todd
 - i. Grew out of discussion about volunteer/staff working together
 - d. Training Manuals for Kitchen and Equipment Clem Valot
 - i. More of a “how to” for certain events and how much coffee/lemonade to make, etc. but not necessarily how to run the dishwasher, etc.
 - e. Status of Electronic Sign George Phillips
 - i. Cost: \$55k-\$75k
 - ii. Looking to contribute additional CSA funds to this project
3. “Unleash the Gospel Timeline and Milestones” Susie Phillips
 - a. Extra printed copies of the UTG reflections Guide
 - b. Reviewed the Guideposts we are covering as a Council this year
 - c. Propositions supported by the Action Items
 - d. Excel spreadsheet of the following:
 - i. Action Item
 - ii. Who is Responsible
 - iii. What needs to be done
 - iv. Due date
 - v. SMOTH status
 - e. Any questions or comments can be presented and we can continue to work on these items in the next few years
 - f. This spreadsheet is geared toward parishes but the AOD Central Services also has items that they are working on to support parishes in their efforts

COMMISSION/COMMITTEE REPORTS

- See individual reports for Commissions/Committees
- Senior Fellowship
 - Supporting the parish call to support Discovering Christ by providing food, dessert, and intercessory prayer
 - Movie Club starting in March- formed out of the need to support widows
 - Idea: pick a Sunday matinee movie and then dinner afterwards
 - Trip to New York City in May
 - If anyone is interested there are some spots left
 - Holy Land Pilgrimage in April
 - About 6 parishioners that will be attending
- Youth
 - Youth Mass is scheduled for April 14 at 5PM
 - Have SMYG members signed up for some roles but will need to start working with Worship Commission for training and mentoring

ROUND TABLE

- Matthew Kelly will be in Grand Rapids on May 19 and sign up is on Dynamic Catholic.
- St. Paul Street Evangelization is working with Sacred Heart to have a table at their Friday Fish Fry during the Lenten Season.
- Fr. Stan- Stewardship Workshop held on Tuesday, March 6 at Sacred Heart Major Seminary and want to encourage all parish leadership to attend these workshops

Meeting Concluded: 11:40 AM